

Request for A1 Payroll Online Demonstration

Entity Name: _____

Website http: // _____

Contact Name: _____

Title: _____

Email: _____

Tel: _____ - _____ - _____ Ext: _____

Number of employees: _____

Pay Frequency: Weekly(52) Bi Weekly(26) Semi Monthly(24) Monthly(12)

Pay types: Hourly Salary Commission Bonus

Other: _____

Deductions: Union Dues Pension Club memberships Charitable donations

Other: _____

Payment method: check EFT Both

Paystubs: printed emailed employee portal

Time collection: Time clock (CSV) Timesheets

Online time entry Mobile app

Standard Reports include: Employee list, Payroll Journal, T4 ROE WCB

List or samples of any special journals or reports or requirements.

Formats: PDF HTML TXT Excel CSV Other _____

Existing software format: _____

Alternatives considered: _____

HRMS Module Benefits and Dependents, Awards and Certifications Disciplinary
Report Birthday Skills Detail Garnishee details and history Union report WCB

Budget: \$_____ Expected implementation Date: ___/___/___